

Notice Inviting Tender – Rate Contract for supply of Batteries for UPS

We invite tender from reputed manufacturers, sole distributors, authorized franchises for supply of 42AH, 65 AH, 75 AH, 100 AH, 120AH and 150 AH (12 Volt) SMF batteries of Exide /Panasonic / Quanta make of batteries for our existing UPS systems installed at different branches of Kolkata Circle (Covering the entire West-Bengal, Sikkim states and Andaman & Nicobar) for a period of **1 year (from the date of finalizing of rate contract)** under rate contract agreement. The distributors / franchises should enclose a certificate that they are the authorized distributors/dealers of the company.

The bid tender document in detail is being published on our Website <http://www.canarabank.com>

1. **UPS Sealed Maintenance Free (SMF) Batteries Make Exide /Panasonic /Quanta make with Three year warranty from the manufacturer.**
2. **The technical specifications of the UPS batteries required are given in Annexure I**
3. **Mode of Submission of Tender Document-**

Tender should be submitted in sealed covers in following manner –

A. Cover I

- **EMD : Pay order/DD for Rs10,000.00**
- **Application Money Payorder/DD for Rs. 1000.00(non-refundable)**
- Technical proposal containing the specifications asked by us in this document; the specification offered by you and the deviations if any should be furnished in this cover.
- Vendor should also submit details of after sale support and location of their service centers with full details with address, no. of service engineers, telephone / mobile numbers etc.
- Vendor must submit proof of local office situated at Kolkata. Technical proposal without such document will not be considered and deviation request will not be entertained.
- Vendor should also submit documentary evidence in connection with supply of UPS Batteries to Canara Bank or other banking and financial institutions. If the vendor is not the manufacturer of the Batteries but is quoting on behalf of his principal, an authorization certificate from the principal should be enclosed where in the Principal should specifically underwrite the commitments given by the vendor.
- This cover i.e. Cover I should not contain any document relating to the price of the Batteries failing which tender will be liable for rejection. This cover should properly superscribe with Cover I – **“Technical Proposal for UPS Batteries for Canara Bank, Circle Office, Kolkata”**.

B. Cover II

- This cover should contain Financial Bid (Annexure-II) and other terms, if any, having commercial implications. The proposal shall remain valid for 30 days from the date of opening of proposal and the rates of items finally selected shall remain valid for 1year from

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Dated: 01.10.2020

the date of award of contract within which the Bank may issue repeat order, if necessary as per requirement.

- This cover should be properly sealed and super scribe with Cover II – “Financial Bid for UPS SMF Batteries”

C. General terms

The sealed proposals in two covers to be submitted in person / through post on following address:

Canara Bank
Premises & Estate Section
Circle Office, Kolkata
5th Floor, 21 Camac Street, Kolkata – 700 016.
Tel: - 033 - 22831501
Email: pecokol@canarabank.com

- **Last date for submission of tender:**

The sealed tender must reach at the above address on or before 21.10.2020 by 3.00 p.m.

Please note that this is only an enquiry without any commitment on the part of the Bank to place the order with you and / or purchase the said items. Please also note that the Bank reserves the right to accept/reject any proposal without assigning any reasons thereof.

- **Date and time of opening of Technical bids : 21-10-2020(03.30PM).** In case of due date of tender is happens to be holiday, the tender will be opened on next working day at same place and time.

D. The following terms should be complied / confirmed while submitting the quotations

1. The On-site replacement warranty of UPS batteries shall be 02 (Two) years minimum from the date of installation. Warranty must be issued from the manufacturer of the batteries.
2. The price quoted should be all exclusive of GST and inclusive of all other taxes (if any). No additional/extra charges, fee, expenses, taxes, levies, duties, costs, service charge etc. (except GST) will be payable, for whatever reason. In specific, no costs / expenses shall be payable extra for traveling (including local conveyance), board, lodging, out of pocket uses, etc. during the validity/currency of the purchase contract. You have to furnish rates for buyback of existing set of batteries and the price quoted should be exclusive of GST and inclusive of all other taxes & Transportation(if any).

No hike what so ever, for whatever reason, will be admissible in respect of the charges, fees, expenses, taxes, levies, duties, costs etc.(except GST). GST will be paid as per the existing applicable rate at that point of time. Net Price payable by the bank will be Price offered MINUS Buyback price of old batteries (if any), as indicated in annexure.

II. Sale of Old batteries at the quoted buyback rates, if any, shall be indicated in the Purchase Order.

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1. The following documents, inter alia, are necessary for release of payment
 - i. Invoices reflecting taxes, duties and other levies, Delivery challans, duly acknowledged (signed and stamped) by the authority accepting the delivery, clearly showing date of delivery.
 - ii. Installation Certificate along with User acceptance certificate
 - iii. Submission of backup certificate and Neutral to Earth leakage certificate with a photograph showing readings (P-N,P-E and E-N) of the meter. Copy of the certificate has to be given to branch also at the time of installation.
 - iv. Request letter to release the payment.

III. Other Terms & Conditions:

- i. The batteries should be delivered, installed and commissioned within 7 (seven) days from the acceptance of the purchase order. All equipments ordered for particular locations should be delivered at the same time. Partial delivery / installation will not be acceptable. In case of delay in delivery / installation / commissioning beyond the stipulated time i.e. One Week, the Bank reserves the right to charge liquidated damages @ 1% of total purchase order per week of delay. In case of delay beyond 12 days, the Bank reserves the right to cancel the order and terminate the rate contract.
- ii. 90% of the order value will be released on the successful installation/commissioning of the system and balance 10% will be released after the completion of the warranty period of 2 years.
- iii. The products/supplied shall be legal and licensed and there shall be no infringement of copyrights, trade secrets, trademarks, trade names, intellectual property right, patents etc. The Bank shall not be responsible for any third party claims what so ever, connected there with or incidental there to. The Vendor shall indemnify the Bank against all costs, charges, losses, damages that the Bank might suffer on account of any such claims, present or future.
- iv. The vendor should, at his own cost, arrange for insurance of the goods during their transit and till they are installed/commissioned and accepted by the Bank or incase the site is not ready, till 30 days after the last date for delivery mentioned in the purchase order.
- v. In case of imported components and equipment, the vendor will be fully responsible for procurement of import licenses and other clearances. The Bank will make payments in Indian Rupees only and hence issued like Exchange Rate Fluctuations and/or aspects like Import Clearances, etc. shall not be relevant / admissible in respect of the Batteries being sourced.
- vi. The Bank reserves the right to inspect and/or evaluate (either by itself and/or in co-ordination with and/or by engaging any outside consultants / experts) the quality of goods being offered/supplied and/or their adherence to the stipulated specifications at any point of time prior to placement of order or before acceptance of goods. All costs / charges, expenses etc. associated with such an inspection / evaluation shall be borne by the Bank if such an exercise is conducted prior to placing the order and by the vendor, if conducted after placing the order.
- vii. The Bank reserves the right to accept / reject any / all offers without assigning any reason what so ever. Bank's decision in this regard shall be final and binding.
- viii. The suppliers will be required to keep/maintain sufficient stock of batteries and will replace

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the faulty battery/batteries immediately so that Bank's normal operations are not hampered.

- ix. The Manufacturing date of batteries should not be older than 3 months at the time of installation of batteries in the branches. The Vendor has to submit a certificate to the branch about manufacturing date of each Battery along with installation report.
- x. The manufacturer should have at least ISO 9001 certificate.
- xi. No increase in cost for whatsoever reason will be entertained during the contract period. The distributors/franchisees should enclose a certificate that they are the authorized distributors of the company.
- xii. The Bank will not be bound to accept the lowest Tender and reserves the right to accept or reject any or all the tenders without assigning any reason what so ever.
- xiii. The bidder should enclose the Manufacturer's Authorization (OEM) letter.
- xiv. The distributors/franchisees should enclose a certificate that they are the authorized distributors of the company.

Dy. General Manager

Seal & Signature of the Bidder

Annexure-I

To
The Dy. General Manager,
Premises & Estate Section
Canara Bank,
Circle Office, Kolkata

| Sr. No | Parameter | Technical Specification | Vendor response |
|--------|----------------|--|-----------------|
| 1 | Appl Money DD | Payorder/ No. _____ Dated _____ Amt. _____ DD | |
| 2 | EMD DD | Payorder/ No. _____ Dated _____ Amt. _____ DD | |
| 3 | Battery | | |
| | Battery Type | Battery Sealed Maintenance Free Type | |
| | Batteries Make | Exide /Panasonic / Quanta | |
| 4 | Guarantee | Three Years (Vendor has to enclose the letter from OEM in support of 3 yr warrantee) | |
| 5 | Certification | ISO 9001, 14001, Additional if any | |

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Annexure-II

To
The Dy. General Manager,
Canara Bank
Circle Office, Kolkata

Sir,

With reference to your request for quotations for batteries vide your letter number Ref. No. PECOKOL/TENDER/BATTERY/2020-21/ /SP dated: 23.09.2020, please find our quotes as under:

Price Schedule

SMF Batteries

| Sr no | Type of batteries SMF 12 Volts | Make, Name of Manufacturer and country of Origin | Price (inclusive of all taxes/duties except GST) (A) | Price (inclusive of GST) (B) | Buy Back price of old batteries if ordered by bank. (inclusive of all taxes/duties except GST) (C) | Buy Back price of old batteries if ordered by bank. Inclusive of GST (D) | Net Price (price on which L1 will be decided. (A-C) | Remarks if any. |
|-------|-----------------------------------|--|---|---------------------------------|---|---|--|-----------------|
| 1 | 42AH | | | | | | | |
| 2 | 65 AH | | | | | | | |
| 3 | 75 AH | | | | | | | |
| 4 | 100 AH | | | | | | | |
| 5 | 120 AH | | | | | | | |
| 6 | 150AH | | | | | | | |

We have read the terms and conditions and agree to the same.

Technical Specifications of the batteries:

- 1) Make: Exide /Panasonic /Quanta
- 2) Type: Sealed and Maintenance Free
- 3) Size: 12V(42AH), 12V (65 AH), 12V (75 AH), 12V (100 AH), 12V (120 AH), 12V(150AH)
- 4) Delivery and Installation within 7 days from the date of order
- 5) Warranty: **Minimum 24 months free replacement warranty from the Manufacturer from the date of installation of SMF Batteries.**

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Specimen copy of Certificate about manufacturing date of Batteries to be submitted by the Vendor.

To,

The Branch Manager,

____ Branch.

Re: Manufacturing date of Batteries supplied to your branch.

We certify that the manufacturing dates of Batteries supplied to you are not older than 3 months from the date of Installation.

| Srl No | Battery Make/ Srl No | Manufacturing Date/Month |
|--------|----------------------|--------------------------|
| 1 | | |
| 2 | | |
| 3 | | |
| 4 | | |
| 5 | | |
| 6 | | |
| 7 | | |
| 8 | | |
| 9 | | |
| 10 | | |
| 11 | | |
| 12 | | |
| 13 | | |
| 14 | | |
| 15 | | |
| 16 | | |
| 17 | | |
| 18 | | |
| 19 | | |
| 20 | | |

SEAL & SIGNATURE OF THE VENDOR

Seal & Signature of the Bidder

